
Employment Opportunity

Position:	Computer Analyst								
Reports To:	Chief Technology Officer								
Location:	Waynesville, NC								
Position Description:	<p>Objectives of the position include:</p> <ul style="list-style-type: none">- to integrate with the IT team in providing efficient and cost-effective information and communication systems for the cooperative by providing system design, programming requirements, personal computer hardware and software and telephone-fax support.- to assist the IT team and work to proactively elicit needs of the various departments and employees, in order to ensure that the systems are meeting user needs. <p>Position is exempt and not eligible for overtime. The full description of the position's duties and responsibilities is located on Haywood EMC's website at https://www.haywoodemc.com/employment</p>								
Education & Experience Requirements:	<p>A minimum of an associate's degree in computer science and at least two or more years of directly related IT experience. Prefer a candidate with a Bachelor's of Science degree in computer science or related field with experience with LAN/WAN and/or computer systems or project analyst directly integrated within the IT field.</p> <p>Candidate must:</p> <ul style="list-style-type: none">- have thorough understanding of data processing concepts and the application to business.- have thorough understanding of computer hardware, software, LAN/WAN networks and IT components.- have knowledge of internet security and data privacy principals.- have ability to troubleshoot hardware and software problems and make repairs as needed.- have the ability to organize work and meet multiple deadlines.- have ability to effectively communicate both orally and in writing.- have a valid NC driver license. <p>Candidate must live within 30 miles of the Cooperative's headquarters (376 Grindstone Rd., Waynesville, NC).</p>								
Special Working Conditions:	Position is subject to call-in during major outages or emergencies including critical alerts and alarms. Position is expected to report to work during periods of inclement weather. Position may require occasional overnight travel and varying hours as the workload requires.								
Starting Salary:	\$54,186-67,773 annually, dependent on qualifications.								
Application Requirements:	<p>Submit completed application to:</p> <table><tr><td>Haywood EMC</td><td>NCWorks Career Center</td></tr><tr><td>Human Resources Department</td><td>1170 N. Main Street</td></tr><tr><td>376 Grindstone Road</td><td>Waynesville, NC 28786</td></tr><tr><td>Waynesville, NC 28785</td><td></td></tr></table> <p>Internal candidates must submit Request to Transfer form, resume and cover letter to the Human Resources Department.</p>	Haywood EMC	NCWorks Career Center	Human Resources Department	1170 N. Main Street	376 Grindstone Road	Waynesville, NC 28786	Waynesville, NC 28785	
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Application Deadline:	Open until filled.								

Haywood EMC is an Affirmative Action and Equal Opportunity Employer.

All qualified applicants will receive consideration without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability or veteran status. Pre-employment/post-offer physical exam, drug screen and criminal background checks are required. Haywood EMC participates in the federal E-Verify program.