
Employment Opportunity

Position: Right-of-Way Coordinator

Reports To: Right-of-Way Superintendent

Location: Waynesville, NC

Position Description: Objectives of the position include:

- to provide effective direction to the right-of-way crews, consistent with good management practices.
- to supervise all activities relating to work of the right-of-way clearing and right-of-way spraying.
- to render adequate and reliable electric service to members.

The full description of the position's duties and responsibilities is located on Haywood EMC's website at <https://www.haywoodemc.com/employment>

Education & Experience Requirements: High school diploma or equivalent with advanced training in electrical principles. Prefer a candidate with experience in tree trimming, tree removal and working with the general public.

Candidate must:

- have ability to read, speak and understand English.
- have ability to work with the general public and present in a professional and tactful manner.
- have knowledge of right-of-way bidding process.
- have knowledge of right-of-way measuring such as side one, side two, chip, hand cut and yard tree footage.
- knowledge of right-of-way accounting and invoicing procedures include customer billing for private right-of-way work.
- have a valid NC driver license.

Candidate must live within 30 miles of the Cooperative's headquarters (376 Grindstone Rd., Waynesville, NC).

Special Working Conditions: Position is subject to call-in during major outages or emergencies and is expected to report to work during periods of inclement weather.

Starting Salary: Dependent on qualifications.

Application Requirements: Submit completed application to:

Haywood EMC	NCWorks Career Center
Human Resources Department	1170 N. Main Street
376 Grindstone Road	Waynesville, NC 28786
Waynesville, NC 28785	

Internal candidates must submit Request to Transfer form, resume and cover letter to the Human Resources Department.

Application Deadline: Wednesday, January 19, 2022

Haywood EMC is an Affirmative Action and Equal Opportunity Employer.

All qualified applicants will receive consideration without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability or veteran status. Pre-employment/post-offer physical exam, drug screen and criminal background checks are required. Haywood EMC participates in the federal E-Verify program.